

SOMERSET VIRTUAL ACADEMY, INC.
FOR
COLÈGIATE PREPARATORY ACADEMY

Meeting of the Board of Directors
October 10, 2022

Board of Directors

Luis Fuste, President & Board Chair (*Present*)
Roberto Blanch, Secretary (*Present*)
Pablo Damonte (*Absent*)

***In order to allow greater community involvement, today's meeting was held physically at the school and via communications media technology.*

Minutes

1. Opening Exercises

- a. Called to Order at 10:02am
- b. Established a Quorum

2. Public Comment

- a. None

3. Consent Agenda

- a. **APPROVED:** The Board approved the May 23, 2022 Board Meeting Minutes, as corrected.
- b. **APPROVED:** The Board approved the Teacher Salary Increase Allocation Plan.
- c. **APPROVED:** The Board approved to ratify the GASP Charter Schools Engagement Letter with HLB Gravier, LLP.
- d. **APPROVED:** The Board approved the 2022-2023 Active Assailant Response / Stabbing Procedures.
- e. **APPROVED:** The Board approved to adopt the 2022-2023 Family Reunification Plan.

Motion to approve the consent agenda by Roberto Blanch; second by Luis Fuste; motion passed unanimously

4. Action & Discussion Items

- a. Principal Report
 - i. Enrollment, activities, students impacted by Hurricane Ina and lost power
 - ii. Graduation will be on June 10th at 11am with IS and Mater Virtual.
- b. Approval of Board Membership Changes
 - i. Pablo has advised that he would like to resign as he now resides in Colorado.
 - ii. Susie Dopico has expressed an interest to serve on the Board.
 - iii. **APPROVED:** The Board approved to accept the resignation of Pablo Damonte from the Board of Directors, while further approving to elect Dr. Susie Dopico to serve on the Board of Directors.
Motion to approve by Roberto Blanch; second by Luis Fuste; motion passed unanimously

- c. Other Items by Board Members, Staff, or ESP

5. Announcements & Notifications

6. Adjourned Meeting at 11:46am

The undersigned hereby certifies that he/she is a Director or Officer of Somerset Virtual Academy, Inc., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation.

The minutes were adopted by the Board of Directors at a meeting held on March 13, 2023

SOMERSET VIRTUAL ACADEMY, INC.
A Florida not-for-profit corporation

SOMERSET VIRTUAL ACADEMY, INC.
FOR
COLÈGIATE PREPARATORY ACADEMY

Meeting of the Board of Directors
March 13, 2023

Board of Directors

Luis Fuste, President & Board Chair *(Present)*
Roberto Blanch, Secretary *(Present)*
Susie Dopico *(Present)*

***In order to allow greater community involvement, today's meeting was held physically at the school and via communications media technology.*

Minutes

1. Opening Exercises

- a. Called to Order at 2:03pm
- b. Established a Quorum

2. Public Comment

- a. None

3. Consent Agenda

- a. **APPROVED:** The Board approved the October 10, 2022 Board Meeting Minutes.
- b. **APPROVED:** The Board approved the Out of Field Waiver Assignments.
- c. **APPROVED:** The Board approved to Receive & File the Financial Statements for the period ending September 30, 2022 & December 31, 2022.
- d. **APPROVED:** The Board approved to adopt the 2022-2023 Instructional Continuity Plan (ICP); public wishing to provide feedback are encouraged to do so, as stated on the cover page of the plan. Further directing the school to post the adopted plan on their website and to place a request for public feedback on their upcoming parent meeting agendas.

Motion to approve the consent agenda by Roberto Blanch; second by Luis Fuste; motion passed unanimously

4. Action & Discussion Items

- a. Principal Report by Noelle Iglesias
 - i. 200 Students Enrolled; Honor Roll Event held recently; testing meeting; holding own graduation on June 10th at 11am at Doral Academy; preparing for 3rd administration of the FAST; new hockey relationship as well as current hockey relationship going well.
- b. Other Items by Board Members, Staff, or ESP

5. Announcements & Notifications

6. Adjourned Meeting at 2:15pm

The undersigned hereby certifies that he/she is a Director or Officer of Somerset Virtual Academy, Inc., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation.

The minutes were adopted by the Board of Directors at a meeting held on May 22, 2023

SOMERSET VIRTUAL ACADEMY, INC.

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SOMERSET VIRTUAL ACADEMY, INC.
FOR
COLÈGIATE PREPARATORY ACADEMY

Meeting of the Board of Directors
May 22, 2023

Board of Directors

Luis Fuste, President & Board Chair *(Present)*
Roberto Blanch, Secretary *(Present)*
Susie Dopico *(Present)*

***In order to allow greater community involvement, today's meeting is being held physically at the school and via communications media technology.*

Minutes

1. Opening Exercises

- a. Called to Order at 11:04am
- b. Established a Quorum

2. Public Comment – None

3. Consent Agenda

- a. **APPROVED:** The Board approved the March 13, 2023 Board Meeting Minutes.
- b. **APPROVED:** The Board approved the Financial Statements for the period ending March 31, 2023.
- c. **APPROVED:** The Board approved to appoint Noelle Iglesias as the Parent Conflict Liaison for the 2023-2024 school year.
- d. **APPROVED:** The Board approved the Annual Ratification & Reapproval of Governing Board Policies (*Conflict of Interest (Each Board Member is required to sign and return the written acceptance form), Ethics, Whistle Blower, Bylaws*).
- e. **APPROVED:** The Board approved the Annual Ratification & Reapproval of Student / School Policies (*Anti-Discrimination, Out of State and Country Field Trips, Student Enrollment / Lottery Policy, Internet Safety Policy, Bullying Policy, FHSAA participation*).
- f. **APPROVED:** The Board approved the Annual Ratification & Reapproval of School Safety Policies & Procedures, (*Charter School Safe School Officer Policy, Florida Safe Schools Assessment Tool (FSSAT), Alyssa's Alert, FortifyFL, Active Assailant Policy, SESIR, Active Assailant Response / Stabbing Procedure, Hostage / Barricaded Situation, Emergency Evacuations / Lockdown Drills, Lockdown Procedures - Full Lockdown - Code Red, Lockdown Procedures / Partial Lockdown - Code Yellow, Family Reunification Plan, Critical Incident Response: Roles and Responsibilities, Bomb Procedures, Involuntary Examinations & Reporting Requirements, Tornado Watch*).
 - i. Further approving the submittal of the Charter School Safety Plan.
- g. **APPROVED:** The Board approved to authorize the Board Chair the ability to approve any year-end financial items which may be necessary to close the books.
- h. **APPROVED:** The Board approved the Preliminary Board of Directors Meeting Schedule for the 2023-2024 School Year.

- i. **APPROVED:** The Board approved to Accept the Annual Family Educational Rights and Privacy Act (FERPA) Notice for Directory Information.
- j. **APPROVED:** The Board approved to Ratify the 2023 Annual Report.
- k. **APPROVED:** The Board approved the Board Members and Officers for the 2023-2024 School Year:
 - i. Luis Fuste, President & Board Chair
 - ii. Roberto Blanch, Secretary
 - iii. Susie Dopico
- l. **APPROVED:** The Board approved the Submittal of the Mental Health Plan.
- m. **APPROVED:** The Board approved to amend the school office address to 230 SW 17th Road, Miami, FL 33129 (Mater Academy Brickell Campus).
- n. **APPROVED:** The Board approved the submittal of the Teacher Salary Increase Allocation Plans.

Motion to approve the consent agenda by Luis Fuste; second by Roberto Blanch; motion passed unanimously

4. Action & Discussion Items

- a. Principal Report
 - i. 190 students; graduation is June 10th; 3 new academies have joined.
- b. Academica / Colegia Report
 - i. **APPROVED:** The Board reviewed and approved to renew the ESP Agreement with Academica, further authorizing the Board Chair to continue negotiations (as necessary) and execute. *(Collette Papa / Julio Robaina)*
Motion to approve by Roberto Blanch; second by Susie Dopico; motion passed unanimously
 - ii. Review & Approval of Colegia Software License Agreement *(Antonio Roca / Ryan Kairalla)*
- c. Financial Report
 - i. **APPROVED:** The Board reviewed and approved the Final 2022-2023 Annual Budget.
 - ii. **APPROVED:** The Board reviewed and approved the Proposed 2023-2024 Annual Budget.
Motion to approve the financial report by Luis Fuste; second by Roberto Blanch; motion passed unanimously
- d. Other Items by Board Members, Staff, or ESP

5. Announcements & Notifications

- a. Reminder to complete the annual ESP survey.
- b. Reminder to RSVP to the EOY Celebration.

6. Adjourned Meeting at 11:21am

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The minutes were adopted by the Board of Directors at a meeting held on October 23, 2023.

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