

SOMERSET VIRTUAL ACADEMY, INC.

Meeting of the Board of Directors
September 21, 2020

Board of Directors

Luis Fuste, President & Board Chair (*Present*)

Roberto Blanch, Secretary (*Present*)

Pablo Damonte (*Present*)

***Due to COVID-19 and Executive Order by Office of the Governor of the State of Florida, this meeting is being held solely via communications media technology.*

Minutes

1. Opening Exercises

- a. Called to Order
- b. Established a Quorum

2. Public Comment

- a. There were no comments by the public.

3. Consent Agenda

- a. **APPROVED:** The Board approved the June 29, 2020 Agenda Items, including:
 - i. April 28, 2020 Board Meeting Minutes
 - ii. Final 2019-2020 Annual Budget
 - iii. Proposed 2020-2021 Annual Budget
 - iv. Financial Statements
 - v. 2020-2021 Parent Conflict Liaison – Jeanette Nunez.
 - vi. Board Members and Officers for the 2020-2021 School Year:
 1. Luis Fuste, President & Board Chair
 2. Roberto Blanch, Secretary
 3. Pablo Damonte
- b. **APPROVED:** The Board approved the June 29, 2020 Board Meeting Minutes.
- c. **APPROVED:** The Board approved to Accept the Annual Family Educational Rights and Privacy Act (FERPA) Notice for Directory Information.

Motion to approve the consent agenda by Roberto Blanch; second by Luis Fuste; motion passed unanimously

4. Action & Discussion Items

- a. Principal Report
- b. **APPROVED:** The Board approved to designate Mr. Victor Rodriguez as the Principal of Somerset Academy Virtual.
Motion to approve by Roberto Blanch; second by Luis Fuste; motion passed unanimously
- c. Request to amend the Somerset Academy Virtual Charter to add grades K-5, thus making it a K-12 at the time of renewal this year; further approving a five-year renewal of the contract & increase student contract capacity.
Motion to approve by Roberto Blanch; second by Luis Fuste; motion passed unanimously
- d. Other Items by Board Members, Staff, or ESP

5. Announcements & Notifications

6. Adjourned Meeting

The undersigned hereby certifies that he/she is a Director or Officer of Somerset Virtual Academy, Inc., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation.

The minutes were adopted by the Board of Directors at a meeting held on January 11, 2021.

SOMERSET VIRTUAL ACADEMY, INC.

Meeting of the Board of Directors
January 11, 2021

Board of Directors

Luis Fuste, President & Board Chair (*Present*)
Roberto Blanch, Secretary (*Present*)
Pablo Damonte (*Absent*)

***Due to COVID-19 and to allow greater community involvement, today's meeting was held physically and via communications media technology.*

Minutes

1. Opening Exercises

- a. Called to Order
- b. Established a Quorum

2. Public Comment

- a. There were no comments by the public.

3. Consent Agenda

- a. **APPROVED:** The Board approved the September 21, 2020 Board Meeting Minutes.
- b. **APPROVED:** The Board approved to Receive and File the 9/30/20 Financial Statements.

Motion to approve the consent agenda by Roberto Blanch; second by Luis Fuste; motion passed unanimously

4. Action & Discussion Items

- a. Principal Report
 - i. Update on renewal application; there will not be an ARC, only a CRC.
- b. Financial Report
 - i. **APPROVED:** The Board approved to Receive & File Financial Statements and Independent Auditors' Report for the period ending June 30, 2020, including year-end grants and loans. (*Ana Martinez*)
 - ii. **APPROVED:** The Board approved the Revised Financial Policies and Procedures (*Ana Martinez / Christina Perdomo*)
Motion to approve the financial report by Roberto Blanch; second by Luis Fuste; motion passed unanimously
- c. Other Items by Board Members, Staff, or ESP

5. Announcements & Notifications

6. Adjourned Meeting

The undersigned hereby certifies that he/she is a Director or Officer of Somerset Virtual Academy, Inc., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation.

The minutes were adopted by the Board of Directors at a meeting held on March 22, 2021.

SOMERSET VIRTUAL ACADEMY, INC.

A Florida not-for-profit corporation

SOMERSET VIRTUAL ACADEMY, INC.

Meeting of the Board of Directors
March 22, 2021

Board of Directors

Luis Fuste, President & Board Chair (*Present*)
Roberto Blanch, Secretary (*Present*)
Pablo Damonte (*Absent*)

***Due to COVID-19 and to allow greater community involvement, today's meeting was held physically and via communications media technology.*

Minutes

1. Opening Exercises

- a. Called to Order
- b. Established a Quorum

2. Public Comment

- a. None

3. Consent Agenda

- a. **APPROVED:** The Board approved the January 11, 2021 Board Meeting Minutes.
- b. **APPROVED:** The Board approved to Receive and File the 12/31/20 Financial Statements.
- c. **APPROVED:** The Board approved the Revised 2021-2022 School Year Calendar.
- d. **APPROVED:** The Board approved to Ratify the following Resolutions by the Board Chair:
 - i. Withdraw the charter school contract renewal request for Somerset Virtual Academy Charter School; further requesting to extend the existing contract for one additional year, effective July 1, 2021 to June 30, 2022.
 - ii. Add grades K-5 and to remove the enrollment capacity restriction.
 - iii. Notice to receive Title II funds on a reimbursement basis pursuant to Section 1002.33(17)(c), F.S., effective the 2021-2022 school year, until further notice.

Motion to approve the consent agenda by Roberto Blanch; second by Luis Fuste; motion passed unanimously

4. Action & Discussion Items

- a. Principal Report
 - i. Discussed renewal and amendments
- b. Financial Report
 - i. None
- c. Other Items by Board Members, Staff, or ESP

5. Announcements & Notifications

- a. Next Board Meeting: May 17th (Annual Meeting)

6. Adjourned Meeting

The undersigned hereby certifies that he/she is a Director or Officer of Somerset Virtual Academy, Inc., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation.

The minutes were adopted by the Board of Directors at a meeting held on June 16, 2021.

SOMERSET VIRTUAL ACADEMY, INC.

Meeting of the Board of Directors
June 16, 2021

Board of Directors

Luis Fuste, President & Board Chair *(Present)*
Roberto Blanch, Secretary *(Present)*
Pablo Damonte

***Due to COVID-19 and to allow greater community involvement, today's meeting was held physically and via communications media technology.*

Minutes

1. Opening Exercises

- a. Called to Order
- b. Established a Quorum

2. Public Comment

- a. None

3. Consent Agenda

- a. **APPROVED:** The Board approved the March 22, 2021 Board Meeting Minutes.
- b. **APPROVED:** The Board approved the Teacher Salary Increase Allocation Funds Allocation Reports.
- c. **APPROVED:** The Board approved the 2021-2022 Parent Involvement Representative.
- d. **APPROVED:** The Board approved to Ratify & Reapprove the Board Policies & Procedures, including:
 - i. Conflict of Interest *(Each Board Member is required to sign and return the written acceptance form)*
 - ii. Ethics
 - iii. Whistle Blower
 - iv. Professional Development Plan for Administrators
 - v. Student Enrollment / Lottery
 - vi. Internet Safety Policy

**There have been no changes to any of these policies since the Board's re-approval last year.*
- e. **APPROVED:** The Board approved the Slate of Board Members and Officers for the 2021-2022 School Year:
 - i. Luis Fuste, President & Board Chair
 - ii. Roberto Blanch, Secretary
 - iii. Pablo Damonte
- f. **APPROVED:** The Board approved the Preliminary Board of Directors Meeting Schedule for the 2021-2022 School Year.
- g. **APPROVED:** The Board approved to accept the Annual Family Educational Rights and Privacy Act (FERPA) Notice for Directory Information.
- h. **APPROVED:** The Board approved to extend the term of the existing Charter School Educational Services and Support Agreements with Academica for one additional year, expiring June 30, 2022.
- i. **APPROVED:** The Board approved to authorize the Board Chair the ability to approve any year-end financial items which may be necessary to close the books.

- j. **APPROVED:** The Board approved to Ratify the Professional Development Title 2 MOU Agreement with Doral Leadership Institute.

Motion to approve the consent agenda by Roberto Blanch; second by Luis Fuste; motion passed unanimously

4. Action & Discussion Items

- a. **APPROVED:** The Board approved to appoint Douglas Rodriguez as Principal.
Motion to approve by Roberto Blanch; second by Luis Fuste; motion passed unanimously
- b. Principal Report
- c. Financial Report
 - i. **APPROVED:** The Board approved the Final 2020-2021 Annual Budget.
 - ii. **APPROVED:** The Board approved the Proposed 2021-2022 Annual Budget.
 - 1. Due to funding, there may be a short-term cash flow issue in which a recoverable grant may be needed.
Motion to approve the financial report by Roberto Blanch; second by Luis Fuste; motion passed unanimously
- d. Update on Amendment Requests
 - i. Requested increase in enrollment, add grades K-5 and change name to Colēgiate Preparatory Academy.
 - ii. CRC Scheduled for 6/29/21 at 11am via Zoom
- e. Other Items by Board Members, Staff, or ESP
 - i. Reminder to complete the Academica ESP Survey if you haven't already (for Board Members and Admins)

5. Announcements & Notifications

6. Adjourned Meeting

The undersigned hereby certifies that he/she is a Director or Officer of Somerset Virtual Academy, Inc., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation.

The minutes were adopted by the Board of Directors at a meeting held on September 21, 2021.