

SOMERSET VIRTUAL ACADEMY, INC.

Meeting of the Board of Directors
September 23, 2019

Board of Directors

Luis Fuste, President & Board Chair (*Present*)
Roberto Blanch, Secretary (*Present*)
Pablo Damonte (*Absent*)

Minutes

1. Opening Exercises

- a. Meeting was called to order.
- b. A quorum was established.

2. Public Comment

- a. There were no comments by the public at this time.

3. Consent Agenda

- a. **APPROVED:** The Board approved the Minutes dated May 20, 2019.
- b. **APPROVED:** The Board approved to utilize the Florida Consortium of Public Charter School Evaluation System for teacher observation and evaluation for the 2019-2020 school year.
- c. **APPROVED:** The Board approved to Ratify the 6/30/19 recoverable grant in the amount of \$20,000 from Somerset Academy, Inc. to Somerset Virtual Middle High (agreement provided).

Motion to approve the consent agenda by Roberto Blanch; second by Luis Fuste; motion passed unanimously

4. Action & Discussion Items

- a. Principal Report
 - i. Enrollment is at 3 students as of yesterday.
- b. Financial Report
 - i. **APPROVED:** The Board reviewed and approved the Financial Statements and Independent Auditors Report for the 2018-2019 School Year.
Motion to approve by Roberto Blanch; second by Luis Fuste; motion passed unanimously
- c. Other Items by Board Members, Staff, or ESP
 - i. There were no additional items at this time.

5. Announcements & Notifications

6. Adjourn Meeting

SOMERSET VIRTUAL ACADEMY, INC.

Meeting of the Board of Directors
April 28, 2020

Board of Directors

Luis Fuste, President & Board Chair *(Present)*

Roberto Blanch, Secretary *(Present)*

Pablo Damonte *(Absent)*

Minutes

1. Opening Exercises

- a. Meeting called to order.
- b. A quorum was established.

2. Public Comment

- a. There were no comments by the public.

3. Consent Agenda

- a. **APPROVED:** The Board approved the Minutes dated September 23, 2019.
- b. **APPROVED:** The Board approved the Financial Statements for the period ending September 30, 2019 & December 31, 2019.
- c. **APPROVED:** The Board approved the amended 2020-2021 School Year Calendar which adds Teacher Planning Days on November 23rd and 24th and removes Teachers Planning Days which were scheduled for January 22nd and March 26th. The Board further authorizes each Principal to determine for their school(s) which Teacher Planning Days shall be considered "Opt Days" and which days shall be Early Release Days (ensuring that they meet or exceed the state mandated min. hours of instruction).

Motion to approve the consent agenda by Roberto Blanch; second by Luis Fuste; motion passed unanimously

4. Action & Discussion Items

- a. Principal Report
 - i. Current enrollment is 5 students; there is one graduating senior; as this is a virtual school there have been little changes in the daily operations.
- b. **APPROVED:** The Board discussed & approved to request an emergency contract amendment to expand the school's allowable grade levels to K-12 and to increase enrollment capacity to service the needs of the Somerset community.
 - i. Fernando Zulueta discusses that as a result of the school closures due to COVID-19, there has been overwhelming parental support; we are getting a lot of requests from parents to continue this mode of learning in the fall; we will seek guidance from the state regarding the manner and hoping that the regular charters can continue to offer virtual education; however another option could be to enroll in the virtual school, so we would like to request to add grades K-5 to the charter and increase enrollment without a cap to best service the community.
- c. Discussed applying for virtual charters outside of Miami-Dade county; discussed the cooperative agreement with the other networks; Board Member Blanch addressed the long term plan to consolidate the existing virtual schools and apply under the name of the consolidated charter; Board and staff discuss and feel that they should focus on the actual application now and can determine the name at a later date.

- i. **APPROVED:** The Board approved to authorize the submittal of a new charter school application for a virtual school outside of Miami-Dade County.

Motion to approve by Roberto Blanch; second by Luis Fuste; motion passed unanimously

- d. Financial Report
 - i. **APPROVED:** The Board approved the updated Financial Polices & Procedures.
 - 1. \$5,000 capitalization threshold revised to \$1,000 per item for schools in year 3 and beyond. Start-up schools may capitalize items and groups of like items exceeding the \$1,000 threshold.
Motion to approve by Roberto Blanch; second by Luis Fuste; motion passed unanimously
- e. Other Items by Board Members, Staff, or ESP

5. **Announcements & Notifications**

6. **Adjourned Meeting**

SOMERSET VIRTUAL ACADEMY, INC.

Meeting of the Board of Directors
June 29, 2020

Board of Directors

Luis Fuste, President & Board Chair (*Present*)
Roberto Blanch, Secretary (*Absent*)
Pablo Damonte (*Absent*)

Minutes

1. Opening Exercises

- a. Called to Order
- b. A quorum could not be established.

2. Public Comment

- a. There were no comments by the public.

3. Consent Agenda

- a. Tabled: Approval of Minutes dated April 28, 2020.
- b. Tabled: Approval of Financial Statements for the period ending March 31, 2020.
- c. Tabled: Approval of 2020-2021 Parent Conflict Liaison – Jeanette Nunez.
- d. Tabled: Approval of Board Members and Officers for the 2020-2021 School Year:
 - i. Luis Fuste, President & Board Chair
 - ii. Roberto Blanch, Secretary
 - iii. Pablo Damonte

4. Action & Discussion Items

- a. Principal Report
- b. Financial Report (*Alina Chester*)
 - i. Tabled: Review and approval of Final 2019-2020 Annual Budget
 - ii. Tabled: Review and approval of Proposed 2020-20201 Annual Budget
- c. Other Items by Board Members, Staff, or ESP

5. Announcements & Notifications

6. Adjourned Meeting